



CORPORATE SERVICES
Oxford County Library

21 Reeve Street
Woodstock Ontario N4S 7Y3
Phone: 519-539-9800 • Fax: 519-421-4712
Web site: www.county.oxford.on.ca

Staff Use Only: Name: _____ OCL Card #: _____

KITCHEN LIBRARY RULES OF USE

1. Members must be 18 years of age or older to become members of the Oxford County Library (OCL) Kitchen Library.
2. Only members are authorized to borrow Kitchen Library items. Members shall not permit the use of Kitchen Library items by non-members. (Exception: parents are encouraged to engage their children in learning to cook, under close parental supervision.) If damage to any item occurs as a result of the use by any non-member, the member who borrowed the item will be responsible for repair costs or replacement.
3. Items may be borrowed for a period of one week. Extended loans may be requested, but will be granted based on the availability and popularity of the item. All items borrowed are to be returned to a branch of Oxford County Library. Items must be returned in person during open hours. **ITEMS MAY NOT BE RETURNED TO BOOK DROPS.**
4. Overdue fines will not be charged, but we ask that you return items promptly so that they are available to others.
5. OCL reserves the right to use appropriate steps to retrieve delinquent items or unpaid fees, including the use of a collection agency. OCL also reserves the right to forgive fees due to special circumstances.
6. Where available, user guides and safe-handling instructions are provided. By taking possession of an item, the Member is certifying that he or she is capable of using that item in a safe and proper manner.
7. The Member agrees that if any borrowed item becomes unsafe or in a state of disrepair, he or she must immediately discontinue use of the item and notify OCL of the issue upon return.
8. All items are to be returned in the same condition as they were issued, excepting normal wear and tear. All items must be returned clean. The Member agrees to pay for the loss of or damage to any item and further agrees to accept OCL's assessment of condition of items and assessment of fair restitution for damage, dirtiness, delinquency, and/or loss of items in part of in total.
9. OCL reserves the right to refuse the loan of any item at its discretion.
10. OCL reserves the right to alter the use policy at any point.

I have read and understood these Rules and agree to abide by them.

Signature

Date