

OXFORD COUNTY LIBRARY BOARD MEETING MINUTES

Wednesday, August 21 2024

Members Present: Chair Julia Harris
Vice-Chair Laura Langford
Megan Blair
Katherine Grieve

Members Absent: Councillor David Mayberry
Councillor Brian Petrie
Cynthia Lacroix

Staff Present: L.M. Williams, CEO/Chief Librarian
L. Buchner, Director of Corporate Services

1. CALL TO ORDER

Oxford County Library meets in regular session this the twenty-first day of August, 2024 in Room 222, Oxford County Administration Building, Woodstock at 1:00 p.m. with Chair Julia Harris in the chair.

2. APPROVAL OF AGENDA

RESOLUTION 1

Moved By: Katherine Grieve
Seconded By: Megan Blair

Resolved that the Agenda be approved as amended.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

RESOLUTION 2

Moved By: Katherine Grieve
Seconded By: Laura Langford

Resolved that the Library Board minutes of June 18, 2024 be adopted.

DISPOSITION: Motion Carried



5. DELEGATIONS. PRESENTATIONS AND CONSIDERATION THEREOF

- 5.1 Stephanie Ellens-Clark and Bryan Smith – Social Planning Council Oxford / Reducing Poverty Together Committee

RESOLUTION 3

Moved By: Laura Langford

Seconded By: Megan Blair

That the Library Board receives the Social Planning Council Oxford Presentation for information;

DISPOSITION: Motion Carried

6. CONSIDERATION OF CORRESPONDENCE

NIL

7. REPORTS

- 7.1. 2024-36 Library Technology Review (presentation)

RESOLUTION 4

Moved By: Laura Langford

Seconded By: Katherine Grieve

That the Library Board approves in principle the “Oxford County Library Technology Review”, dated August 21, 2024, as prepared by the Hocevar Group; And further, that the staff be directed to develop and implement projects and activities within the aforementioned Technology Review, subject to Board approval in future years’ annual business plans and budgets, where funding is required beyond the 2024 approved budget.

DISPOSITION: Motion Carried

- 7.2. 2024-31 Key Agenda Items and Policy Review Update (verbal report)

RESOLUTION 5

Moved By: Laura Langford

Seconded By: Megan Blair

That the Library Board receives Verbal Report 2024-31, Key Agenda Items and Policy Review Update for information and discussion.

DISPOSITION: Motion Carried

- 7.3. 2024-32 Librarian’s Report

RESOLUTION 6

Moved By: Laura Langford

Seconded By: Megan Blair

That the Library Board receives Report 2024-32, Librarian’s Report, for information and discussion.

DISPOSITION: Motion Carried

7.4 2024-33 Q2 Library Business Plan and Budget Update

RESOLUTION 7

Moved By: Laura Langford
Seconded By: Katherine Grieve

That the Library Board receives Report 2024-33, 2024 Q2 Library Business Plan and Budget Update, for information and discussion.

DISPOSITION: Motion Carried

7.5 2024-34 Annual Community Report Cards

RESOLUTION 8

Moved By: Katherine Grieve
Seconded By: Laura Langford

That the Library Board receives Report 2024-34, 2023 Annual Community Report Cards, for information and discussion

DISPOSITION: Motion Carried

7.6 2024-35 Ox on the Run Pilot Extension

RESOLUTION 9

Moved By: Laura Langford
Seconded By: Katherine Grieve

That the Library Board receives Report 2024-35, Ox on the Run Pilot Extension, for information and discussion; And further, that the Library Board approves the extension of the Ox on the Run Pilot through to the end of December 2025.

DISPOSITION: Motion Carried

8. UNFINISHED BUSINESS

NIL

9. MOTIONS

NIL

10. NOTICE OF MOTIONS

NIL

11. ENQUIRIES

Katherine Grieve noted that the paint at Harrington Branch looked good and that the colours were appropriate for the venue.

12. ADJOURNMENT

RESOLUTION 10

Moved By: Katherine Grieve
Seconded By: Megan Blair

Resolved that the Board meeting of August 21, 2024 be adjourned until the next meeting scheduled for September 17, 2024 at 1:00 p.m. at the Oxford County Administrative Building.

DISPOSITION: Motion Carried at 3:03 p.m.

Original signed by _____

Julia Harris, CHAIR

Original signed by _____

Lisa Marie Williams, SECRETARY