

OXFORD COUNTY LIBRARY BOARD MEETING MINUTES

Tuesday, April 21, 2026

Members Present: Councillor David Mayberry
Katherine Grieve
Cynthia Lacroix
Megan Blair
Alan Dale

Members Absent: Chair Laura Langford
Vice Chair, Councillor Brian Petrie

Staff Present: L.M. Williams, CEO / Chief Librarian
A. Smith, Director of Human Services and Corporate Services
O. O'Reilly, Associate Manager of Financial Operations
M. Griffis, Digital Literacy and Local History Technician
K. De Weerd, Administrative Assistant

1. CALL TO ORDER

Oxford County Library meets in regular session this the twenty-first day of April 2026 in Room 222, Oxford County Administration Building, Woodstock at 3:30 p.m.

RESOLUTION 1

Moved By: Megan Blair
Seconded By: Alan Dale

Whereas the Terms of Reference for the County of Oxford Library requires Board meetings to be conducted in accordance with the County of Oxford Procedural By-law No. 6268-2020 as amended; And whereas, the Library Board has convened a meeting at 3:30 p.m. on Tuesday, April 21, 2026, in the absence of a Chair or Deputy Chair. Now therefore be it resolved, that pursuant to Section 3.9 of the County of Oxford Procedural By-law, the Oxford County Library Board, represented by a quorum of the Board, hereby appoints Board Member Councillor David Mayberry to be Chair of the meeting held on Tuesday, April 21, 2026.

DISPOSITION: Motion Carried

2. APPROVAL OF AGENDA

RESOLUTION 2

Moved By: Megan Blair
Seconded By: Alan Dale

Resolved that the agenda be approved.



DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF
NIL

4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETINGS

4.1 February 17, 2026

RESOLUTION 3

Moved By: Katherine Grieve

Seconded By: Alan Dale

Resolved that the Library Board minutes of February 17, 2026, be adopted as amended.

DISPOSITION: Motion Carried

4.2 March 25, 2026

RESOLUTION 4

Moved By: Cynthia Lacroix

Seconded By: Megan Blair

Resolved that the Library Board minutes of March 25, 2026, be adopted as amended.

DISPOSITION: Motion Carried

5. DELEGATIONS. PRESENTATIONS AND CONSIDERATION THEREOF

NIL

6. CONSIDERATION OF CORRESPONDENCE

6.1 Federation of Ontario Public Libraries (FOPL), Member Brief-2026 Advocacy Plan.

RESOLUTION 5

Moved By: Cynthia Lacroix

Seconded By: Katherine Grieve

Resolved that the Library Board direct the CEO/Chief Librarian to work with her counterpart at the Woodstock Public Library to draft a letter to MPP send a letter to the Honorable Ernie Hardeman, MPP Oxford with a copy sent to the Federation of Ontario Public Libraries regarding to support the “We are more than Books” campaign with details of the financial costs and social implications faced by both patrons and staff.

DISPOSITION: Motion Carried

7. REPORTS

7.1. 2026-11 Key Agenda Items and Policy Review Framework (verbal report)

RESOLUTION 6

Moved By: Megan Blair
Seconded By: Alan Dale

Resolved that the Library Board receives verbal Report 2026-11, Key Agenda Items and Policy Review Update for information and discussion.

DISPOSITION: Motion Carried

7.2. 2026-12 Librarian Report

RESOLUTION 7

Moved By: Alan Dale
Seconded By: Megan Blair

Resolved that the Library Board receives Report 2026-12, Librarian Report, for information and discussion.

DISPOSITION: Motion Carried

7.3. 2026-13 Oxford County Library 60th Anniversary Memory Wall

RESOLUTION 8

Moved By: Cynthia Lacroix
Seconded By: Alan Dale

Resolved that the Library Board receives Report 2026-13 titled "Oxford County Library 60th Anniversary Memory Wall" be received as information.

DISPOSITION: Motion Carried

7.4. 2026-14 Operational Policy Review: Internet Access and Technology Policy

RESOLUTION 9

Moved By: Cynthia Lacroix
Seconded By: Alan Dale

Resolved that the Library Board defer amendments to the *Internet Access and Technology Policy* as set out in Attachment 1 to Report 2026-14.

DISPOSITION: Motion Carried

7.5. 2026-15 Governance Policy Review: Board Duties and Responsibilities Policy

RESOLUTION 10

Moved By: Cynthia Lacroix
Seconded By: Katherine Grieve

Resolved that the Library Board approves amendment to the *Board Duties and Responsibilities Policy* as set out in Attachment 1 to Report 2026-15.

DISPOSITION: Motion Carried

8. UNFINISHED BUSINESS

NIL

9. NOTICE OF MOTIONS

NIL

10. NEW BUSINESS/ ENQUIRIES/ COMMENTS

10.1 C. Lacroix wished to extend her kudos to the Innerkip branch team for their Freedom to Read display.

11. CLOSED SESSION

RESOLUTION 11

Moved By: Alan Dale

Seconded By: Megan Blair

That Board rise and go into a Closed Session to consider Verbal Report from the CEO/Chief Librarian regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be on by or on behalf of the library board.

DISPOSITION: Motion Carried at 4:44 p.m.

11.1 Verbal Report by CEO / Chief Librarian

RESOLUTION 12

Moved By: Cynthia Lacroix

Seconded By: Alan Dale

That the Library Board reconvenes in Open Session

DISPOSITION: Motion Carried at 5:02 p.m.

12. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

12.1 Verbal Report by CEO / Chief Librarian

RESOLUTION 13

Moved By: Cynthia Lacroix

Seconded By: Alan Dale

That the Library Board supports further exploration of the project with a hard stop to negotiations on the necessary safety components required.

DISPOSITION: Motion Carried

13. ADJOURNMENT

RESOLUTION 14

Moved By: Katherine Grieve
Seconded By: Cynthia Grieve

Resolved that the Board meeting of April 21, 2026, be adjourned at 5:06 p.m. until the next meeting scheduled for May 19, 2026, at 3:30 p.m. at the Oxford County Administrative Building.

DISPOSITION: Motion Carried at 5:06 p.m.

David Mayberry, Acting CHAIR

Lisa Marie Williams, SECRETARY