

OXFORD COUNTY LIBRARY BOARD MEETING MINUTES

Tuesday, June 15, 2025

Members Present: Deputy Warden Brian Petrie
Councilor David Mayberry
Vice Chair Laura Langford
Megan Blair
Cynthia Lacroix

Members Absent: Chair Julia Harris
Katherine Grieve

Staff Present: L.M. Williams, CEO/Chief Librarian
L. Buchner, Director of Corporate Services

1. CALL TO ORDER

Oxford County Library meets in regular session on this the fifteenth day of June 2025 in Room 411, Oxford County Administration Building, Woodstock at 3:30 p.m. with Vice Chair Laura Langford as Chair.

2. APPROVAL OF AGENDA

RESOLUTION 1

Moved By: David Mayberry
Seconded By: Brian Petrie

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

RESOLUTION 2

Moved By: David Mayberry
Seconded By: Cynthia Lacroix

Resolved that the Library Board minutes of May 15, 2025, be adopted.

DISPOSITION: Motion Carried

5. DELEGATIONS. PRESENTATIONS AND CONSIDERATION THEREOF



NIL

6. CONSIDERATION OF CORRESPONDENCE

NIL

7. REPORTS

7.1. 2025-23 Key Agenda Items and Policy Review Update (verbal report)

RESOLUTION 3

Moved By: Brian Petrie

Seconded By: Megan Blair

That the Library Board receives verbal Report 2025-23, Key Agenda Items and Policy Review Update for information and discussion.

DISPOSITION: Motion Carried

7.2. 2025-24 Librarian Report

RESOLUTION 4

Moved By: Brian Petrie

Seconded By: Cynthia Lacroix

That the Library Board receives Report 2025-24, Librarian Report, for information and discussion.

DISPOSITION: Motion Carried

7.3. 2025-25 Oxford County Library Financial Statements

RESOLUTION 5

Moved By: David Mayberry

Seconded By: Megan Blair

That the Oxford County Library Financial Statements for the year ended December 31, 2024, be accepted.

DISPOSITION: Motion Carried

7.4. 2025-26 2024 Year End Statistics

RESOLUTION 6

Moved By: Brian Petrie

Seconded By: David Mayberry

That the Library Board receives verbal Report 2025-26, 2024 Year End Statistics, for information and discussion.

DISPOSITION: Motion Carried

8. UNFINISHED BUSINESS

NIL

9. MOTIONS

NIL

10. NOTICE OF MOTIONS

NIL

11. ENQUIRIES

NIL

12. ADJOURNMENT

RESOLUTION 7

Moved By: Brian Petrie

Seconded By: Cynthia Grieve

Resolved that the Board meeting of June 15, 2025, be adjourned until the next meeting scheduled for September 16, 2025, at 3:30 p.m. at the Oxford County Administrative Building.

DISPOSITION: Motion Carried at 3:46 p.m.

Laura Langford, CHAIR

Lisa Marie Williams, SECRETARY