

OXFORD COUNTY LIBRARY BOARD MEETING MINUTES

Tuesday, February 17, 2026

Members Present: Chair Laura Langford
Vice Chair, Councilor Brian Petrie
Councilor David Mayberry
Katherine Grieve
Cynthia Lacroix
Megan Blair
Alan Dale

Staff Present: L.M. Williams, CEO / Chief Librarian
O. O'Reilly, Manager of Financial Operations
K. DeWeerd, Administrative Assistant

1. CALL TO ORDER

Oxford County Library meets in regular session on this Seventeenth Day of February 2026 in Room 221, Oxford County Administration Building, Woodstock at 3:30 p.m. with Chair Laura Langford.

2. APPROVAL OF AGENDA

RESOLUTION 1

Moved By: David Mayberry
Seconded By: Cynthia Lacroix

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

RESOLUTION 2

Moved By: Katherine Grieve
Seconded By: Cynthia Lacroix

Resolved that the Library Board minutes of January 20, 2026, be adopted as amended.

DISPOSITION: Motion Carried



5. DELEGATIONS. PRESENTATIONS AND CONSIDERATION THEREOF

NIL

6. CONSIDERATION OF CORRESPONDENCE

NIL

7. REPORTS

7.1. 2026-04 Key Agenda Items and Policy Review Update (verbal report)

RESOLUTION 3

Moved By: David Mayberry

Seconded By: Megan Blair

That the Library Board receives verbal Report 2026-04, Key Agenda Items and Policy Review Update for information and discussion.

DISPOSITION: Motion Carried

7.2. 2026-05 Librarian Report

RESOLUTION 4

Moved By: David Mayberry

Seconded By: Alan Dale

That the Library Board receives Report 2026-05, Librarian Report, for information and discussion.

DISPOSITION: Motion Carried

7.3. 2026-06 CEO Performance Appraisal Goals and Objectives

RESOLUTION 5

Moved By: Megan Blair

Seconded By: Brian Petrie

That the Library Board receives Report 2026-06, CEO Performance Appraisal Goals and Objectives, and approves the CEO/Chief Librarian's 2026 goals and objectives as set out herein.

DISPOSITION: Motion Carried

7.4. 2026-07 Operational Policy Review: Membership and Circulation Policy

RESOLUTION 6

Moved By: David Mayberry

Seconded By: Megan Blair

That the Library Board approves amendments to the *Membership and Circulation Policy* as set out in Attachment 1 to Report 2026-07

DISPOSITION: Motion Carried

7.5. 2026-08 Governance Policy Review: Succession Planning Policy

RESOLUTION 7

Moved By: David Mayberry

Seconded By: Megan Blair

That the Library Board approves amendment to the *Library Board Succession Planning Policy* as set out in Attachment 1 to Report 2026-08.

DISPOSITION: Motion Carried

7.6. 2026-09 2025 Library Board Evaluation Results

RESOLUTION 8

Moved By: Katherine Grieve

Seconded By: Megan Blair

That the Library Board receives Report 2026-06, Library Board Evaluation Results, for information and discussion.

DISPOSITION: Motion Carried

8. UNFINISHED BUSINESS

NIL

9. NOTICE OF MOTIONS

NIL

10. ENQUIRIES

NIL

11. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

NIL

12. ADJOURNMENT

RESOLUTION 9

Moved By: David Mayberry

Seconded By: Katherine Grieve

Resolved that the Board meeting of February 17, 2026, be adjourned at 4:34 pm. until the next meeting scheduled for April 21, 2026, at 3:30 p.m. at the Oxford County Administrative Building.

DISPOSITION: Motion Carried at 4:34 p.m.

Laura Langford, CHAIR

Lisa Marie Williams, SECRETARY