

OXFORD COUNTY LIBRARY BOARD MEETING MINUTES

Wednesday, March 25, 2026

Members Present: Chair Laura Langford
Vice Chair, Councilor Brian Petrie
Councilor David Mayberry
Katherine Grieve
Cynthia Lacroix
Megan Blair
Alan Dale

Staff Present: L.M. Williams, CEO / Chief Librarian
A. Smith, Director, Corporate Services and Human Resources
O. O'Reilly, Associate Manager of Financial Operations
J. Lavallee, Manager of Long-Term Financial Planning

Guests Present: Julie Middleton, CAO, South-West Oxford Township

1. CALL TO ORDER

- Oxford County Library meets in a special session on this Twenty-Fifth Day of March 2026 in Room 222, Oxford County Administration Building, Woodstock at 4:30 p.m. with Chair Laura Langford.

3. APPROVAL OF AGENDA

RESOLUTION 1

Moved By: Katherine Grieve
Seconded By: Alan Dale

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

4. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- 4.1. David Mayberry declares a conflict of interest related to Report 2026-10 as he is the Mayor of South-West Oxford Township.

5. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

NIL

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

NIL

7. CONSIDERATION OF CORRESPONDENCE

NIL



8. REPORTS

8.1. 2026-10 Proposed Mount Elgin Branch

RESOLUTION 2

Moved By: Brian Petrie

Seconded By: Cynthia LaCroix

That the Library Board accept Report 2026-10 for information and discussion;

And further, that the Library Board endorse the continued inclusion of a library branch within the proposed new municipal facility in Mount Elgin;

And further, that the Library Board supports discussions between South-West Oxford Township and Oxford County Library regarding the development of a Memorandum of Understanding for the proposed new library space;

And further, the Library Board recommends to County Council that the future library space in the new South-West Oxford Township Municipal Building be considered as part of upcoming budget planning and long-term service planning for Oxford County Library.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

NIL

10. NOTICE OF MOTIONS

NIL

11. ENQUIRIES

NIL

12. ADJOURNMENT

RESOLUTION 3

Moved By: Alan Dale

Seconded By: Katherine Grieve

Resolved that the Board meeting of March 25, 2026 be adjourned at 5:14 pm until the next meeting scheduled for April 21, 2026 at 3:30 pm at the Oxford County Administrative Building.

DISPOSITION: Motion Carried at 5:14 p.m.

Laura Langford, CHAIR

Lisa Marie Williams, SECRETARY