

OXFORD COUNTY LIBRARY BOARD MEETING MINUTES

January 21, 2025

Members Present: Chair Julia Harris
Vice Chair Laura Langford
Councilor David Mayberry (arrives at 1:37 p.m.)
Megan Blair
Katherine Grieve
Cynthia Lacroix

Members Absent: Deputy Warden Brian Petrie

Staff Present: L.M. Williams, CEO/Chief Librarian
L. Buchner, Director of Corporate Services

1. CALL TO ORDER

Oxford County Library meets in regular session this the twenty-first day of January, 2025 in Room 222, Oxford County Administration Building, Woodstock at 1:00 p.m. with Chair Julia Harris in the chair.

2. APPROVAL OF AGENDA

RESOLUTION 1

Moved By: Laura Langford
Seconded By: Cynthia Lacroix

Resolved that the Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

RESOLUTION 2

Moved By: Megan Blair
Seconded By: Laura Langford

Resolved that the Library Board minutes of November 19, 2024 be adopted.

DISPOSITION: Motion Carried



5. DELEGATIONS. PRESENTATIONS AND CONSIDERATION THEREOF

NIL

6. CONSIDERATION OF CORRESPONDENCE

NIL

7. REPORTS

7.1. 2025-01 Key Agenda Items and Policy Review Update (verbal report)

RESOLUTION 3

Moved By: Cynthia Lacroix

Seconded By: Katherine Grieve

That the Library Board receives Verbal Report 2025-01, Key Agenda Items and Policy Review Update for information and discussion.

DISPOSITION: Motion Carried

7.2. 2025-02 Librarian Report

RESOLUTION 4

Moved By: Cynthia Lacroix

Seconded By: Laura Langford

That the Library Board receives Report 2025-02, Librarian Report, for information and discussion.

DISPOSITION: Motion Carried

7.3. 2024-03 Oxford County Library's Anniversary

RESOLUTION 5

Moved By: Katherine Grieve

Seconded By: Laura Langford

That Report 2025-03 titled "Oxford County Library's Anniversary" be received as information.

DISPOSITION: Motion Carried

7.4. 2025-04 Caffyn Bequest Expenditure Request – Bundles of Joy Outreach Program

RESOLUTION 6

Moved By: David Mayberry

Seconded By: Megan Blair

That Report 2025-04 titled "Caffyn Bequest Expenditure Request – Bundles of Joy Outreach Program" be approved for \$4250.

DISPOSITION: Motion Carried

8. UNFINISHED BUSINESS

NIL

9. MOTIONS

NIL

10. NOTICE OF MOTIONS

NIL

11. ENQUIRIES

11.1. Changes to the Library Board Meeting Dates and Times – M. Blair

12. ADJOURNMENT

RESOLUTION 7

Moved By: David Mayberry

Seconded By: Katherine Grieve

Resolved that the Board meeting of January 21, 2025 be adjourned until the next meeting scheduled for February 18, 2025 at 1:00 p.m. at the Oxford County Administrative Building.

DISPOSITION: Motion Carried at 2:03 p.m..

Original Signed by

Julia Harris, CHAIR

Original Signed by

Lisa Marie Williams, SECRETARY