

OXFORD COUNTY LIBRARY BOARD MEETING MINUTES

Tuesday, September 16, 2025

Members Present: Katherine Grieve
Councilor David Mayberry
Vice Chair Laura Langford
Cynthia Lacroix

Members Absent: Chair Julia Harris
Deputy Warden Brian Petrie
Lisa Marie Williams
Megan Blair

Staff Present: Amy Smith, Human Resources
Owen O'Reilly, Manager of Financial Services
M Brennan, Teen/Outreach Librarian
Kathy DeWeerd, Oxford County Administrative Assistant

1. CALL TO ORDER

Oxford County Library meets in regular session on this sixteenth day of September 2025 in Room 222, Oxford County Administration Building, Woodstock at 3:30 p.m. with Vice Chair Laura Langford as Chair.

2. APPROVAL OF AGENDA

RESOLUTION 1

Moved By: David Mayberry
Seconded By: Cythia Lacroix

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

RESOLUTION 2

Moved By: Cythia Lacroix
Seconded By: David Mayberry

Resolved that the Library Board minutes of June 15, 2025, be adopted with one correction to Cythia Lacroix name.



DISPOSITION: Motion Carried

5. DELEGATIONS. PRESENTATIONS AND CONSIDERATION THEREOF

NIL

6. CONSIDERATION OF CORRESPONDENCE

NIL

7. REPORTS

7.1. 2025-27 Key Agenda Items and Policy Review Update (verbal report)

RESOLUTION 3

Moved By: Cynthia Lacroix

Seconded By: David Mayberry

That the Library Board receives verbal Report 2025-27, Key Agenda Items and Policy Review Update for information and discussion.

DISPOSITION: Motion Carried

7.2. 2025-28 Librarian Report

RESOLUTION 4

Moved By: Katherine Grieve

Seconded By: Cynthia Lacroix

That the Library Board receives Report 2025-28, Librarian Report, for information and discussion.

DISPOSITION: Motion Carried

7.3. 2025-29 Q2 Business and Budget Plan Update

RESOLUTION 5

Moved By: David Mayberry

Seconded By: Katherine Grieve

That the Q2 Business and Budget Plan Update, be accepted.

DISPOSITION: Motion Carried

7.4. 2025-30 2024 Ox on the Run Pilot Project Review and Future Planning

RESOLUTION 6

Moved By: Brian Petrie

Seconded By: David Mayberry

1. That the Library Board receives Report 2025-30 Ox on the Run Project Review and Future Planning for information and discussion.
2. And further, that the Library Board approves the proposal to make Ox on the Run a permanent library service as outlined in the report.

DISPOSITION: Motion Carried

8. UNFINISHED BUSINESS

NIL

9. MOTIONS

NIL

10. NOTICE OF MOTIONS

NIL

11. ENQUIRIES

NIL

12. ADJOURNMENT

RESOLUTION 7

Moved By: Cynthia Lacroix

Seconded By: Katherine Grieve

Resolved that the Board meeting of September 16, 2025, be adjourned until the next meeting scheduled for October 21, 2025, at 3:30 p.m. at the Oxford County Administrative Building.

DISPOSITION: Motion Carried at 3:55 p.m.

Original Signed By

Laura Langford, CHAIR

Original Signed BY

Kathy DeWeerd, SECRETARY



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